

# **BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS**

## Meeting Minutes September 12, 2024

Chair Scott Isenman called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Bruce Alward, Tim Carey, Andrea Chymiy and Fritz von Ibsch; Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola; Human Resources Manager Julie Dunn; and Finance Manager Ed Kaufman.

### AGENDA ADDITIONS & DELETIONS

Chief Moravec added one voucher for electronic payments to the Consent Agenda.

### PUBLIC COMMENT

Island resident Jay Rosenberg asked if the newly installed roundabouts on Rte. 305 on the north end of Bainbridge Island are expected to result in slower response times. Chief Moravec said that response times may be slightly slower but the safety of those two intersections will be greatly improved.

Commissioner Isenman asked if the lane changes instituted at Rte. 305 and Winslow Way for ferry traffic has resulted in an uptick of accidents. Chief Moravec was not aware of any increases in responses to that intersection.

### FIRE CHIEF'S REPORT

- Chief Gary Clough Memorial: Chief Moravec provided a recap of the Memorial Service for Chief Gary Clough held at Station 22 on September 7<sup>th</sup>. Chief Clough was a long-time member of BIFD and served as Fire Chief for five years. Some of Chief Clough's important contributions to the Department included the starting of ALS service on the island, passing of a fire sprinkler ordinance for homes greater than 5,000 square feet and operation of the local response dispatch center out of old Station 22.
- Firefighter Testing Update: Chief Moravec briefed the Board on the entry-level Firefighter testing on September 9<sup>th</sup>. Eight applicants have successfully moved to the next phase of testing. Battalion Chief Schmit coordinated the test.
- COBI Fire Safety Services Agreement Update: Chief Moravec informed the Board that the three-year renewal of the COBI Fire Safety Services Agreement was approved by City Council on September 10<sup>th</sup>.
- Bloedel Prescribed Burn: DC Mendola briefed the Board on the prescribed burn at Bloedel Reserve on September 4<sup>th</sup>. Two plots of grass lands were successfully burned for fire prevention measures as well as for soil health reasons. Battalion Chief Livdahl supervised the exercise.

### GOOD OF THE ORDER

Chief Moravec noted the Memorial Service for Dr. Michael Copass on September 10<sup>th</sup>. Dr. Copass was instrumental in providing instruction for BIFD and its ALS service through the UW Harborview Paramedic Training Program. BIFD was selected to have an

apparatus present during the event held at the Museum of Flight in Seattle. Battalion Chief David Bailey coordinated this detail.

Chief Moravec also noted the 9/11 Remembrance held at the Legion Hall on September 11<sup>th</sup>. DC Mendola represented the Department.

Commissioner Alward inquired if the Department had received wildland deployment requests to assist with firefighting efforts in Oregon and California. The Chief responded that due to the 18-day deployment length, BIFD does not currently have staffing to fill those requests.

#### CONSENT AGENDA

(Voucher numbers 36164 through 36232 totaling \$254,145.38, electronic payments for 8/28/24 through 8/30/24 totaling \$904,580.23, August payroll totaling \$952,731.64, Meeting Minutes 8/22/24). Commissioner Alward moved to approve the Consent Agenda as presented. Commissioner Carey seconded the motion, and the motion passed unanimously.

#### BUSINESS AGENDA

##### 1. IT Administrator Job Description

Chief Moravec requested approval of an updated job description for the IT Administrator position. The job description is being updated to bring it in conformity with BIFD's standard job description format. The Chief noted one issue being discussed with the Local, whether or not this position should be FLSA exempt or non-exempt. He was confident that this item would be agreed upon quickly. Commissioner Carey moved to conditionally approve the IT Administrator job description as presented, pending resolution of the item noted above. Commissioner Chymiy seconded the motion and the motion passed unanimously.

#### EXECUTIVE SESSION

At 5:00 PM, Commissioner Isenman called for an Executive Session to last for 30 minutes. The Executive Session was called for collective bargaining purposes per RCW 42.30.140(4)(b). At 5:30 PM the Executive Session was extended by five minutes.

#### ADJOURNMENT

The meeting was adjourned at 5:35 PM.

Submitted by:



Jared Moravec, Board Secretary

Approved

September 26, 2024